

~TOWN OF ENFIELD~

168 Enfield Main Road, Ithaca, NY 14850

Townofenfield.org

Town Supervisor (607) 288-2384 supervisor@townofenfield.org

Town Clerk (607) 273-8256 townclerk@townofenfield.org

REQUEST FOR BIDS: **Cemetery Maintenance**

The Town of Enfield is seeking bids for a one year contract for maintenance of four town cemeteries. Contractors will need to provide their own equipment and supplies.

- 4 cemetery locations (approx 2.28 acres total):
 - Budd Cemetery (227 Gray Road ; 100'x170' or .4 acres)
 - Presbyterian Cemetery (Enfield Main Road; .78 acres)
 - Rolfe Cemetery (81 Applegate Road N., North of Route 79, .28 acres)
 - Christian Cemetery (Enfield Main Road; .82 acres)

- Duties include:
 - Mowing green space and around headstones
 - Each cemetery mowed approximately once a month May through October
 - Mowing must be done within two weeks prior to July 4th and Labor Day (Sept. 2, 2019)
 - Tree limb removal required (may be disposed of at the Enfield Highway Dept.)
 - Pesticides, herbicides or fertilizers are not permitted unless they are certified organic and their use is approved by the town.

- Questions prior to bid submission should be directed to: Beth McGee, Town Supervisor (607) 288-2384
- Candidates who qualify for an interview will be able to review each cemetery site with the Town Supervisor
- Prior experience in municipal cemetery maintenance is preferred but not required.

Bids should include at least 3 references, proof of insurance, phone number and an e-mail address (if desired) for future communications.

Bids should be sent NO LATER THAN 5/28/19 to one of the following:

- By e-mail to townclerk@townofenfield.org
- Mailed to the clerk's office at the Town Hall (168 Enfield Main Road, Ithaca, NY 14850)
- Dropped off at the clerk's office at the address above

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5/9/19